

## Volunteer Appointment

The University of South Florida (“University” or “USF”) hereby appoints the below named person (“Volunteer”) as a volunteer for USF, pursuant to Chapter 110, Part V, Florida Statutes, to perform those services for the University as described below in the description of volunteer services. Volunteer agrees to perform said volunteer services in a diligent and safe manner. Volunteer hereby accepts such appointment to act as a volunteer for the University, without promise, expectation, or receipt of compensation for the services rendered, and agrees to comply with the terms hereof.

The University acknowledges that Volunteer is provided with liability protection pursuant to Section 768.28(9), Florida Statutes, and is covered by Workers’ Compensation, in accordance with Chapter 440, Florida Statutes. Volunteer is not, however, entitled to such liability protection and workers’ compensation for willful or malicious conduct or conduct outside the scope of the volunteer services described in the attachment.

Volunteer agrees to complete and submit time sheets to be provided by the University and verified by Volunteer’s supervisor, indicating the dates and times of volunteer services rendered for the University, and further agrees to comply with all applicable rules and regulations of the University. Volunteer recognizes that Volunteer is not part of any collective bargaining unit, is an unpaid independent volunteer, and is not entitled to Unemployment Compensation should Volunteer’s appointment be discontinued. The University reserves the right to discontinue the appointment of Volunteer at any time it is deemed to be in the University’s best interests.

Volunteer agrees that Volunteer is not authorized to bind the University to any contract or obligation whatsoever, and Volunteer is responsible for all statements made or actions taken by Volunteer that may be outside the scope of Volunteer’s assigned duties. The University’s approval of volunteer services does not certify Volunteer’s compliance with any obligations or restrictions Volunteer may have under federal law relating to any nonimmigrant visa status or extension thereof. Based on the nature of volunteer services to be performed, Volunteer may be subject to a background check. To determine if a background check is required, contact the Division of Human Resources.

### Volunteer

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

### Dates of Volunteer Service

Start Date: \_\_\_\_\_

End Date\*: \_\_\_\_\_

**\*New Volunteer forms must be submitted for service extending through December 31st.**

Please return copies of the *Volunteer Service Application* and *Volunteer Appointment* forms to Division of Human Resources, SVC 2172 or Email [volunteerservice@usf.edu](mailto:volunteerservice@usf.edu). Questions 813-974-2970.

